



August 1 – 10, 2024

Anna Gilbert, Board Member, 931-265-0629 -- Email: anna@homeandhill.com
Telephone: Fair Office -- 931-528-9316, during the fair

Commercial Exhibit Space

North Exhibit Hall and Outside Space on the Putnam County Fairgrounds

10' X 10' \$200 for ten days – 10' X 20' \$400 for ten days

North Exhibit Hall Open as follow:

10a – 3p Tuesday, July 30, 2024, Wednesday, July 31, and 10a – 3p and Thursday August 1 -- 10a – 4p Open for Commercial Exhibit Set-Up

Thursday, August 1 all exhibits must be in place no later than 4p for the Fair's Opening.

Weekdays Building Open 4p – 9p

Saturdays Building Open 2p – 9p

Sunday Building Open 2p – 9p

Exhibitors in outside spaces may want to follow these hours as this is when guests are expected to be on the grounds in significant numbers.

Check One: ___ inside space or ___ outside space

- **The Putnam County Fair is planned and managed by volunteers. No member of the fair board receives any monetary pay or reward for their work. As volunteers we make every effort to show respect to all who attend the fair. It has become necessary that we add this statement to all contracts: "Any participant, exhibitor, or individual being disrespectful to any volunteer or guest prior to or during the fair will be asked to leave the grounds immediately or denied admission to the fair. If it is during the fair and a paid exhibitor, then any fee paid for space will be refunded after the fair and the exhibitor will not be invited back in the future."**

All space must be paid in full no later than July 1

- Exhibitors entering this contract agree to hold the Putnam County Fair harmless and indemnify the Fair, its board members, officials, employees, and volunteers from all liability arising out of the exhibitor's actions or the actions of those employed by the exhibitor. The Putnam County Agricultural & Industrial Fair including the officers and members are not liable for fire, theft, personal injury, or any other loss or damage in any way in connection with the Fair.
- All equipment and furnishings are to be located inside each exhibit space, and the aisle/walkways must always remain open and clear.
- Music is permitted in each exhibit; however, the volume must be kept low so as not to interfere with adjoining exhibitors.
- James Gang Amusements holds exclusive rights to sell cotton candy, candy apples, sno-kones, popcorn, corn dogs, funnel cakes and pizza.
- All Commercial Exhibitors shall be subject to the general rules, regulations, and information, especially rule number 14 as printed in the Fair Book.

14. Only businesses or individuals holding a signed contract from the Putnam County Fair shall be permitted to advertise, make sales, take orders, and/or to make delivery on the Putnam County Fairgrounds.

- Commercial exhibit space cannot be transferred, resold, or shared with another person or company without the written permission of the Putnam County Fair.
- Two (2) Commercial Exhibitor Admission Badges will be provided to each commercial exhibitor. If more than two people will be working your exhibit, we will provide individual tickets good for one day's entry instead of the admission badges. Badges/tickets will allow admission through the **Northwest Gate (NOT the North Gate)** of the fairgrounds after 4p when admission is charged on weekdays and noon on Saturdays and Sunday. Badges can only be used for commercial exhibitors. Additional ten-day badges may be purchased at \$20 each.

Parking is not permitted behind the North Exhibit Hall at any time, except for vehicles related to radio and television operations, main arena event participants and handicapped parking permits. You may stop there to unload before the fair and load out after the fair.

- In the North and South Exhibit Halls exhibit space cannot be painted; no holes can be made in the walls, or items attached to the wall in

any form other than hanging on the two bolts provided in each space. Command strips can be used, but must be removed after the fair.

No display items can be used that might leak grease or oil, no dirt/mud or hay or straw bales allowed in displays.

All equipment, materials, fixtures, rugs, etc. must be removed from the space no later than **Monday, August 12 by 2p.** Any materials not removed will be removed by the fair and exhibitor will be billed for the labor and disposal.

All vendors are assigned space. Vendors cannot move to other location due to slow traffic or poor sales without permission from the Fair Board President.

- Any dispute over the meaning or interpretation of these rules shall be submitted to the Fair Board for resolution. The Fair Board shall have full, complete, and absolute power to make a ruling on any dispute among exhibitors. Failure of any exhibitor to abide by the Fair Board's decision shall constitute an immediate forfeiture of all rights under this contract and
- The exhibitor shall vacate the space within 24 hours of being given written notice by the Fair Board.

I/we hereby voluntarily assume all risk of accident, injury, or damage to person or property that might arise from said contract and hereby release discharge and agree to save harmless the said Fair along with the individual Board Members, Agents, Volunteers and Employees of the Board along with Putnam County, Tennessee, their Agents and Employees from any claim, liability, or demand of any kind for or on account of any personal injury or damage of any kind sustained by I/we, whether caused by the negligence of said Fair along with the individual Board Members, Agents and Employees of the Board along with Putnam County, Tennessee, their Agents and employees of any or otherwise.

It is also a part of this agreement that the individual, group or organization making this contract shall be wholly responsible and entirely liable for obtaining and having available the correct type of complete insurance coverage that may be necessary for the type of event for which this contract was requested. In addition, the Maker of this contract shall be completely responsible to make certain that

The individual or group coverage is necessary for those participating under the maker of this Contract; the Contract Maker shall be held totally liable for informing the participants of the event for their safety.

I/we certify that having fully read and understand all the conditions as stated herein, the affixed signature/s on this agreement, hereby affix and set forth our signature/s in good faith as testimony to acceptance of this Contract as written.

The undersigned by signing this document states that he (she) has read and understands the above rules. The undersigned and any worker and/or agent further agree to be bound hereby.

Payment must be made payable to the Putnam County Fair.

Dated this _____ day of _____ 2023.

Commercial Exhibitor Signature: _____

Telephone Number: _____

Email Address: _____

Fair Board Member Signature: _____

Fair Board Member Signature: _____

**The Full SIGNED CONTRACT MUST ACCOMPANY PAYMENT –
Do not return only the signature page.**

If products are sold a list of those products and prices for each is required to accompany this contract. Failure to submit a list of products sold, or failure to include all products on the list, or failure to provide prices will result in a null and void contract and forfeiture of the deposit or payment. Return the signed contract to:

Putnam County Fair
C/O Home and Hill/Anna Gilbert
43 Church Avenue
Cookeville, TN 38501

Fair Board's Commercial Exhibitor Representative:

Anna Gilbert, 931-265-0629 mail: annaputnamcofair@gmail.com

Contract must be must be initialed by Anna Gilbert _____

And signed by two Putnam County Fair Board members:

Fair Board Member: _____

Fair Board Member: _____

